



Glass Facts

January – March 2011

SEGA Chairman's Message



Welcome from the SEGA Board of Directors on this wonderful spring day! It appears that spring may once again finally arrive after a long and “cold” winter here in sunny Florida. While cold is a relative term, what we experienced this winter set records for low temperatures all across the state. Given that everyone who is reading this is most likely from Florida, this is not news!

What is news, however, is the recent uptick in the number of bids for the build-out of retail spaces in various parts of Florida! It seems that every day I see another one or two requests for bids from general contractors for building out retail space. This could lead one to conclude that the retail community has decided that the vacant spaces in many malls might have promise for their brands. The faith and comfort that the economy will not implode upon itself has given retailers hope that the consumer will have money to spend in Florida once again.

The other good news is that SEGA will be once again working on legislation to deal with making the current voluntary glass and glazing license, which is issued through the Department of Business & Professional Regulation (DBPR), mandatory. If SEGA can pass language during the 2011 Legislative Session, which starts Tuesday, March 8, it would establish the glass and glazing license as a mandatory license across the state of Florida to do this type of work in this new contractor category.

Creating a mandatory state certified glass and glazing contractor license, instead of the current voluntary license, is a requirement that many of us have sought for years. It should raise the professionalism of our trade and become a hard incentive to do our trade's work properly to meet all building codes.

Keep an eye out for any Legislative Alerts from the SEGA office regarding this issue. If requested of you in any Alerts, please e-mail your state senator and representative as well as the governor. Be ready to ask them to support this critical legislation. We all have horror stories to tell of what we have seen less reputable installers do. Our trade is a critical part of the components and cladding of a building to resist the wind pressure created by a hurricane. It is also a key part of the safety of both the interior and the exterior of a building. It is time for the critical nature of our trade to be recognized with a mandatory license.

We wish everyone who reads this a blessed and prosperous new year.

Sincerely,

*Fred L. Poynor
SEGA Chairman*

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SOUTHEAST GLASS ASSOCIATION 2011 CALENDAR OF EVENTS

March

9-11 Construction Industry Licensing Board Meeting,
Embassy Suites Orlando – North, Altamonte Springs
24 Design & Building Industry Mixer, Ember, Orlando

April

13-15 Construction Industry Licensing Board Meeting,
Hampton Inn & Suites Amelia Island, Fernandina Beach

May

11-13 Construction Industry Licensing Board Meeting,
Embassy Suites – Fort Lauderdale

June

6 Board of Director's Meeting Conference Call
8-10 Construction Industry Licensing Board Meeting,
Crowne Plaza Jacksonville Riverfront
21-22 Glass & Glazing Specialty License Exam

July

13-15 Construction Industry Licensing Board Meeting,
Gaylord Palms Resort & Convention Center, Kissimmee

August

10-12 Construction Industry Licensing Board Meeting,
Embassy Suites Tampa/USF

September

12-14 GlassBuild America:
The Glass, Window & Door Expo,
Georgia World Congress Center, Atlanta, GA
TBA Construction Industry Licensing Board Meeting

October

12-14 Construction Industry Licensing Board Meeting,
Gaylord Palms Resort & Convention Center, Kissimmee
TBA Board of Director's Meeting Conference Call
TBA Glass & Glazing Specialty License Exam

November

9-11 Construction Industry Licensing Board Meeting
Hampton Inn & Suites Amelia Island, Fernandina Beach

2012 CALENDAR OF EVENTS

September

12-14 GlassBuild America:
The Glass, Window & Door Expo,
Las Vegas Convention Center in Las Vegas, NV

Please submit your news releases, articles and comments for this publication to the SEGA office, attention: Julie, 231 West Bay Avenue, Longwood, FL 32750-4125. Advertising Space is also available. Please call the SEGA office at (407) 831-7342 for current rates and information.

2011 SEGA Board of Directors

SEGA needs your help. We need members to volunteer to serve on the SEGA 2011 Board of Directors. By serving on the board of directors, you can develop self-satisfaction; get an insight into how the organization is run; sharpen your leadership abilities; build prestige for you and your company; network with other peers; share various responsibilities; have an opportunity to give something back to the industry as well as help the industry; and develop a sense of accomplishment.

Term:

- The term of the office for a member of the Board of Directors is one year starting on January 1.

Responsibilities:

- Board of Directors shall be responsible for the entire management of the association and of the income and property thereof, including authority to issue debentures or borrow money for corporate purposes. The Board of Directors shall establish all rules and regulations necessary to conduct its business and may change the same from time to time.
- Attend three Board of Director's Meetings yearly.

If you are interested in serving on the board or a becoming a committee member for 2011, please contact the SEGA office at (407) 831-7342.

EPA's Lead Safe Practices – Round 2

By David Walker, VP of Association Services at NGA

Brace yourself. The feds aren't through with you just yet.

The EPA is set to announce in a few short months a new slate of rules associated with the lead safe practices regulations that took effect last July.

The proposed rules would require dust-wipe testing for lead dust generated by renovations covered under the EPA's Renovation, Repair and Painting Program (RRP) rules implemented in 2010. With a few exceptions, the

rule requires that the test results be furnished to residential building owners. For certain jobs that involve demolition, destruction or use of high-speed equipment such as power sanders, the regulation requires the renovator to demonstrate through dust-wipe testing that dust-lead residues are below the levels permitted by regulation. The proposed rule covers most pre-1978 housing and "child-occupied facilities," such as schools and daycare centers.

So, what does this mean to you? Quite a bit, actually. Here are a few of the many ramifications for our industry:

- 1) EPA's clearance testing rule makes the contractor (a.k.a., window and door dealer) responsible for cleaning pre-existing lead hazards in the home, blurring the lines between dealers and LBP abatement firms;
- 2) Window and door dealers may be subjected to a variety of state and local regulatory mandates arising from the EPA's granting of enforcement authority to government bodies at those levels; and,
- 3) You may be subject to certain new liability issues once you, as the contractor, inform a homeowner/tenant of a lead hazard remaining in the building following a renovation.

As usual, EPA's new rules, while well-intentioned, add another onerous burden on the backs of window and door dealers. As a result, the industry is actively pursuing changes to the rule. The WDDA and NGA **submitted comments** on behalf of thousands of dealers last August and we intend to meet at the White House with key staff from the Office of Information and Regulatory Affairs soon.

Given the regulatory policy direction of the Administration, we face a daunting challenge; but we remain vigilant in our fight to bring reason to these policies. More details can also be found at the **EPA website** or by contacting the EPA at National Program Chemicals Division, Office of Pollution Prevention and Toxics, Environmental Protection Agency, 1200 Pennsylvania Avenue, NW., Washington, DC 20460-0001; (202) 564-0484; (Federal Register: July 7, 2010 [Proposed Rules], Page 38959).

To become more involved with the NGA's and WDDA's policy initiatives, or to learn more, contact David Walker at dwalker@glass.org. Visit www.wddalliance.org and www.glass.org for more information.

Public Works Contracts – New Requirement for a Certificate of Entitlement

Section 212.08(6), Florida Statutes (F.S.) and Rule 12A-1.094, Florida Administrative Code (F.A.C.), (Public Works Contracts), govern the taxability of transactions in which contractors and subcontractors purchase supplies and materials for use in public works contracts. Public works contracts are projects for public use or enjoyment, financed and owned by the government, in which private persons install tangible personal property that becomes a part of a public facility. The exemption in Section 212.08(6), F.S., is a general exemption for sales made directly to the government. Rule 12A-1.094, F.A.C., establishes the criteria that govern whether a governmental entity, rather than the public works contractor, is the purchaser of the materials.

Effective January 2, 2011, Section 8, Chapter 2010-138, Laws of Florida (L.O.F.), requires governmental entities (excluding the federal government) to issue a Certificate of Entitlement to each vendor and each contractor in order to purchase supplies and materials for use in public works contracts tax-exempt under Section 212.08(6), F.S. The Certificate of Entitlement certifies that: (1) the materials and supplies purchased will become part of a public facility; (2) the governmental entity will be liable for any tax, penalty, or interest due should the Department later determine that the items purchased do not qualify for exemption; and (3) the criteria established in Rule 12A-1.094, F.A.C., are being followed.

No changes are being made to the criteria established in Rule 12A-1.094(4)(b), F.A.C., to determine whether a governmental entity, rather than the public works contractor, is the purchaser of the materials. The purpose of the amendment to Rule 12A-1.094, F.A.C., is to: (1) maintain, without change, the current criteria governing whether a governmental entity is the purchaser of materials and supplies that qualify for exemption under Section 212.08(6), F.S.; (2) provide the requirements and format of the Certificate of Entitlement required by Section 8, Chapter 2010-138, L.O.F., effective January 2, 2011; and (3) provide that the governmental entity is prohibited from

transferring the liability for tax, penalty, and interest to another party by contract or agreement.

Click here for the format of the Certificate of Entitlement to be issued by the governmental entity, as provided by the amended Rule 12A-1.094(4)(c)4., F.A.C.

The amended Rule 12A-1.094, F.A.C., is effective January 12, 2011.

References: Section 212.08(6), Florida Statutes (2010) and Chapter 2010-138, Laws of Florida (Section 8, CS/HB 7157, 1st Engrossed).

For forms and other information, visit our Internet site at www.myflorida.com/dor or call Taxpayer Services, 8:00 a.m. to 7:00 p.m., ET, Monday through Friday, excluding holidays, at (800) 352-3671.

Persons with hearing or speech impairments may call our TDD at (800) 367-8331 or (850) 922-1115.

For a detailed written response to your questions, write the Florida Department of Revenue, Taxpayer Services, 5050 West Tennessee Street, Tallahassee, FL 32399-0112.

Want the latest tax information and due-date reminders for sales tax and unemployment tax returns? Go to www.myflorida.com/dor and click on: “Subscribe to Our Tax Publications.” It’s fast, easy, and secure.

DBPR Licensing Process Better, Faster, Easier

DBPR continues to make the licensing process better, faster and easier. They have long been aware that moving the licensing process to an on-line environment would provide a better option for licensees, but until recently, a major impediment to moving the entire operation to an on-line system has been their inability to accept supporting documents electronically. DBPR took the necessary first step in upgrading their on-line services to fix this problem. They had been working with an outdated system, so the upgrade was very necessary and will, in time, become a huge improvement for customers. It will help DBPR achieve their mission of licensing efficiently and regulating

fairly. It will be a good change.

It is, however, still a change. The upgraded system is new and a little different because it requires each customer to re-create their on-line profile, using their e-mail address as their new customer ID. After a new profile is created, the system automatically transfers all data associated with the old account (or multiple accounts) into the new profile. In addition to allowing DBPR to expand the number of things they can do electronically, the new system solves a problem that has plagued thousands of people who had licenses with them: it uses a customer's e-mail address as their on-line ID rather than the randomly generated number in the old system that was very difficult for people to remember.

Many people have found this upgrade process confusing, so DBPR staff updated the website with better instructions for the steps necessary to create the new account.

The system will also offer other significant benefits. Users can receive registration confirmation via e-mail and retrieve a forgotten password. You'll be able to get answers to eligibility questions to ensure you are using the correct application, and you'll be able to log in and finish an incomplete application if you weren't able to complete the application when initially applying. You'll be able to check your application status and receive application summaries, and you'll be able to make payments and receive payment summaries.

Take a few minutes when you have time and create your new registration profile or, if you've already created a new profile, log in to the system and learn more about the different benefits it has to offer, like linking licenses to your account and maintaining license relationships. DBPR is available to answer any questions you might have along the way.

To set up your new account, you will find the new log-on procedure on the www.MyFloridaLicense.com webpage for licensed contractors to renew their license, check their continuing education, etc.

To "re-register" or access your information in the future:

- Type or paste www.myfloridalicense.com in your Internet browser.
- Click on Renew/Maintain a License.
- Click on Construction Industry
- Click on Continue.

From there, you will input your information and create a new USER NAME (e-mail address) and security question. After you have registered, a temporary password will be e-mailed to you. Once the temporary password is e-mailed to you, you can log in and change your password. At this point, you will then need to link your license(s) to your new on-line profile. The entire process only takes about 10 minutes.

Click on Link an Existing License to My Account. Once you put in one license number, any additional licenses under your name should appear. If not, click on add and follow the instructions.

In the future, you can access the log in page by pasting the following link into your Internet browser: <https://www.myfloridalicense.com/datamart/mainMenuFLDBPR.do>. Enter your e-mail address and password. You will now be able to do the following:

- Apply for a New License
- View User Profile
- Pay For Online Applications
- Link an Existing License to My Account
- Application Status Inquiry

If you have any questions or need additional information, please do not hesitate to contact the SEGA office.

Governor Rick Scott Fulfills First Campaign Promises to Hold Government Accountable

Immediately after being sworn-in as Florida's 45th governor, Gov. Rick Scott fulfilled campaign promises by signing executive orders to freeze job-killing regulations and require state agencies to verify legal immigration status. He also established a tough new ethics policy and affirmed his commitment to diversity in employment.

Executive Order No. 11-01 freezes all new regulations

and establishes the Office of Fiscal Accountability and Regulatory Reform, which will review all rules prior to promulgation as well as agency practices and contracts.

- Immediately suspends rulemaking for all agencies under the direction of the Governor.
- Establishes the Office of Fiscal Accountability and Regulatory Reform to review all rules (including those suspended by the Order) prior to promulgation and to review agency practices and contracts.
- Imposes 90-day suspension on execution of any contracts with a value in excess of \$1 million, without prior approval from the Office.
- Prohibits agencies from promulgating rules unless they obtain prior approval from the Office.

Executive Order No. 11-02 requires state agencies to use the E-Verify system verify employment eligibility of state employees and contractors.

- All state agencies under the direction of the Governor must use E-Verify system to check employment eligibility of their current and prospective employees.
- Requires state agencies under the direction of the Governor to include in all state contracts a requirement that contractors utilize the E-Verify system to verify the employment eligibility of:
 - all persons employed during the contract term by the contractor to perform employment duties within Florida; and
 - all persons (including subcontractors) assigned by the contractor to perform work pursuant to the contract with the state agency.

Executive Order No. 11-03 establishes the Governor's policy on ethics and open government.

- Orders the adoption and implementation of a revised, stronger, code of ethics in the Governor's office, and directs agencies under the direction of the Governor to revise their codes of ethics accordingly.
- Recognizes work of 19th Statewide Grand Jury and directs Governor's Special Counsel and Chief Ethics Officer to review their Report and recommend a plan for implementation of all or certain, as advisable, of the Grand Jury Recommendations.
- Reaffirms commitment to Office of Open Government and calls for establishment of new Web site providing access to accountability information.

Executive Order No. 11-04 reaffirms the Governor's commitment to diversity in government.

- Reaffirms prohibition on discrimination in employment based on race, gender, creed, color, or national origin, and affirms commitment to hiring, retaining and promoting the highest quality candidates regardless of the above.
- Reaffirms policy of non-discrimination in state contracting without regard for race, gender, creed, color, or national origin.

To view a copy of each Executive Order and the Code of Ethics, please visit these links:

[***Executive Order No. 11-01***](#)

[***Executive Order No. 11-02***](#)

[***Executive Order No. 11-03***](#)

[***Executive Order No. 11-04***](#)

[***Code of Ethics***](#)

Payroll Tax Cut Will Boost Take-Home Pay For Most Workers

Under a bill passed in December by the United States Congress, payroll taxes will be cut by 2% in 2011 due to a decrease in the Social Security tax. Starting in 2011, the amount employers withhold from employees' payroll for Social Security tax is reduced from 6.2% to 4.2%. This reduction in withholding will have no effect on the employee's future Social Security benefits.

Because these changes happened so late in the year, the IRS is asking employers to adjust their payroll systems as soon as possible, but no later than January 31, 2011. Employers should start using the new withholding tables and reducing the amount of Social Security tax withheld by January 31. For any Social Security tax over withheld during January, employers should make an offsetting adjustment in their employees' pay no later than March 31, 2011.

The Internal Revenue Service (IRS) has just released instructions to employers to help them implement this new payroll tax cut. Notice 1036 contains the new withholding tables, the lower Social Security withholding rate and related information employers may need to implement these changes.

Because employers and payroll companies (if one is used) will handle these withholding changes, employees do not need to fill out a new W-4 withholding form. However, it is always a good idea to remind your employees to review their withholding every year and, if necessary, fill out a new W-4. For example, employees who are having children, getting married, getting divorced or buying a home may want to consider revising their W-4.

For more information on how to implement this payroll tax change, please call your local accounting professional. For a copy of the IRS Notice 1036, please [click here](#).

Payroll Tax Cut Update

As mentioned in the previous article, there is a payroll tax cut for workers effective in January. For 2011, the employee tax rate for social security is 4.2%. This is a reduction of 2 points; employees normally pay a 6.2% social security tax through their paychecks.

Please note: Only the employee's share of social security tax has decreased. The employer's share for social security remains unchanged and is still 6.2%.

This tax reduction also applies to self-employed individuals, including independent contractors. They are entitled to a 2% reduction in payroll taxes, from 12.4% to 10.4%.

The other federal payroll taxes are staying the same for 2011. The social security wage base limit is \$106,800 (this is the amount of wages an employee has to pay social security tax on per year). There will also be no change in the Medicare tax rate that is paid by both employers and employees. It remains at 1.45% each for employers and employees. There is no wage base limit for Medicare tax.

Employers should have already implemented the 4.2% employee social security tax rate. The deadline for doing so was January 31. If you have issued January

paychecks to your employees and withheld the old 6.2% rate of social security, you have until the end of March to make an offsetting adjustment to correct the withholding in your payroll checks.

New 1099 Requirement Will Hit Businesses Hard in 2012

A controversial provision in the federal health care law will greatly increase recordkeeping and forms processing for businesses. Starting in 2012, section 9006 of the Affordable Care Act makes two big changes: (1) payments businesses make to corporations will no longer be exempt from having to issue a 1099 and (2) the types of payments that will require a 1099 are significantly expanded. Basically, businesses will be required to issue 1099s on all payments to and purchases from any taxable entity, if the payment is more than \$600 in a calendar year.

Currently, businesses have to issue IRS Form 1099 on all unincorporated businesses for services over \$600. Under the new law, payments to corporations will no longer be exempt from reporting and will require a 1099 to be issued.

The new law also expands the type of payments that must be reported. Right now, the type of payment that most commonly triggers a 1099 to be issued is payment for services of \$600 or more. Starting in 2012, a 1099 will be required for purchase of goods and other property as well.

This also means your business will have to get a W-9 filled out on everyone you make a purchase from of over \$600 so you will have the correct information to issue the 1099. There is one exception: if your business makes the purchase via a credit card, the transaction will be reported to the IRS by the credit card company, so you will not have to issue a 1099.

Right now, this law is not scheduled to go into effect until January 2012 and will apply only to payments made after December 31, 2011. While there has been discussion in Congress about repealing it because of its undue burden on small businesses, no action has been taken yet to repeal or delay it. In case the law does take effect as scheduled, some

accountants are recommending that businesses spend 2011 getting into the habit of getting W-9s from everyone they do business so they will have the necessary information to file their 1099s. We will keep you updated on this law and any changes to its implementation.

Efforts to Repeal Rule for Businesses to File 1099 For Small Vendor Transactions

Both the House and Senate have introduced legislation which would repeal the expanded Internal Revenue Service (IRS) Form 1099 reporting requirements included in last year's health care reform bill.

Senate Finance Committee Chairman Max Baucus (D-Montana) has introduced and pledged to pass a bill (S.72) repealing the expanded 1099 reporting requirements. A similar bill (S.18) has been introduced by Senator Mike Johanns (R-Nebraska), but — unlike the Baucus bill — includes a deficit-neutral offset. The Johanns bill already has 60 co-sponsors while the Baucus bill has 72 co-sponsors. A House version of the Johanns bill (H.R.4) has 271 co-sponsors but has not yet been scheduled for a vote. Businesses — especially small businesses — have been unanimous in their opposition to the new 1099 requirement.

Florida Corporations and LLCs: Time to File Annual Report

If your business is a corporation (INC) or a limited liability company (LLC), you should have already received and e-mail message from the Florida Department of State. This is not junk or spam! This is your official notice (and the only one you will get), reminding you to file your 2011 Annual Report with the Division of Corporations.

Annual reports have to be filed online at www.sunbiz.org by May 1. A pre-printed annual report form is no longer available. All business entities must file their Annual Report to maintain "active" status (this requirement does not apply to sole proprietors). Payment can be made by credit card, check or sunbiz account.

If you do not file your Annual Report by May 1, you will be charged a \$400 late fee. There is no longer any provision for this fee to be waived, so please make sure to file this report now.

Division of Workers' Compensation Revises Workers' Compensation Notice Posters

The Division of Workers' Compensation recognizes the importance of providing stakeholders with more information to assist them in fulfilling their rights and responsibilities under the Workers' Compensation Law. As a result, the Division is pleased to announce three new enhancements that have been added to the **Proof of Coverage Database**. These enhancements will provide information relating to the number of employees reported for each employer; the governing classification code reported for each employer; and the scope of business or trade(s) listed on Certificates of Exemption. A detailed description of each enhancement is listed below:

1. Total Number of Employees – Represents the total number of employees for each employer as reported by the insurance carrier. The total number of employees is displayed for each location reported on the policy. Insurance carriers are required to report the total number of employees for all policies that are issued with an effective date of October 1, 2009 or after.
2. Governing Classification Code – Represents the workers' compensation classification code which best describes the business operation and which includes the most payroll generated by the business

as reported by the insurance carrier.

3. Scope of Business or Trade – Refers to the trade or business activity that best describes the business as reported by the corporate officer. The scope of business or trades are displayed for each Certificate of Exemption. The Certificate of Exemption only applies to the scope of business or trade listed on the certificate.

Rule 69L-6.007, Compensation Notice, Florida Administrative Code, has been adopted and took effective on January 30, 2011. The rule adopts the revised workers' compensation notice posters, including the Spanish version of the poster and updates the information that is required to be included on the poster. Section 440.40, F.S., requires every employer who has secured workers' compensation insurance to post in its place of business a workers' compensation notice and an Anti-Fraud Reward Program notice. Section 440.40, F.S., also authorizes the Department, by rule, to prescribe the form of the notices and to require carriers to provide the notices to policyholders.

For a transitional period of 90 days from the effective date of the rule, an insurer or self-insurance servicing agent may use the "broken arm" posters identified and adopted in subsection 69L-6.007(1), Florida Administrative Code, or the corresponding poster(s) in effect prior to the adoption of the rule. After the completion of the 90 day transitional period, only the revised posters adopted in this rule may be used.

Copies of the rule text and the revised workers' compensation notice posters may be obtained below.

- [Rule text](#) [15K PDF]
- [English poster](#) | [Spanish poster](#) [1MB PDF]

The person to be contacted regarding the rule is Tasha Carter, Chief, Bureau of Compliance, Division of Workers' Compensation, 200 East Gaines Street, Tallahassee, FL 32399, (850) 413-1878.

Division of Workers' Compensation Offers Free Classes

The Florida Department of Financial Services,

Division of Workers' Compensation, is offering free classes regarding Florida's workers' compensation laws and workplace safety to business owners, licensed contractors and employers.

Workers' compensation topics covered include:

- Review of Key Statutory Definitions
- Contractor Responsibilities
- Exemptions
- Insurance Coverage Requirements
- Enforcement Provisions

Workplace safety topics presented by OSHA (U.S. Dept. of Labor, Occupational Safety and Health Administration) include:

- Direct and Indirect Costs
- Inspections
- Florida Fatalities

The following is a list of class locations, dates and times for future sessions.

February 24, 2011

Orlando
State Office Building, Hurston Complex
400 West Robinson Street, South Tower,
Conference Room C & D
Orlando, FL 32801

March 10, 2011

Jacksonville
Florida Department of Law Enforcement
921 North Davis Street, Building E, Room A
Jacksonville, FL 32209

March 11, 2011

West Palm Beach
Central Career Center
1951 North Military Trail, West
Palm Beach, FL 33409

March 15, 2011

Tallahassee
Southwood Complex, Betty Easley
Conference Center
4075 Esplanade Way, Room 180
Tallahassee, FL 32399

These seminars are open to all licensed contractors, business owners and employers. The Division of Workers' Compensation is an authorized provider (Provider Number: 0004354) for continuing education

purposes through the CILB. Course Number: 0010118 – one hour satisfies the workers' compensation requirement and Course Number: 0010630 – one hour satisfies the workplace safety requirement.

Advanced registration is required. The form is available on the Division's website at www.myfloridacfo.com/WC. For additional information, e-mail bocseminars@MyFloridaCFO.com, or call (813) 221-6518.

Design & Building Industry Mixer



SEGA, along with other construction industry groups in the Central Florida area, are hosting an Industry Night event on Thursday, March 24, 2011 from 5:30 p.m. to 7:30 p.m. at Ember located at 42 West Central Boulevard in Orlando. There is no charge to attend the event as this is Dutch Treat. There will be over 30 design and building industry associations' members for an after-hours social designed for networking. Over 600 people are expected to attend this free cooperative event.

This event is also a food drive for the Second Harvest Food Bank. You are encouraged to bring canned food. A free drink ticket will be given to the first 100 people who bring an item for the second Harvest Food Bank.

The following is a list of associations that are sponsoring this event:

- AGC of Greater Florida, Inc.
- Air Conditioning Contractors Association of Central Florida
- American Institute of Architects – Orlando Chapter
- American Society of Civil Engineers
- American Society of Heating & Air-Conditioning Engineers
- American Society of Professional Estimators
- Associated Builders and Contractors
- Central Florida Builders exchange
- Central Florida Chapter, National Electrical Contractors Association
- Central Florida Energy Efficiency Alliance

- Commercial Real Estate Women
- Congress for the New Urbanism – Orlando
- Construction Specifications Institute
- Design-Build Institute of America, Florida Region
- Downtown Orlando Partnership
- EAF-Employers Association Forum
- Florida Association of Electrical Contractors
- Florida Chapter American Society Landscape Architects
- Florida Concrete and Products Association
- Florida Crane Owners Council
- Florida Fire Sprinkler Association
- Florida Planning & Zoning Association
- Florida Restaurant and Lodging Association
- Florida Solar Energy Industries Association
- Florida Wall & Ceiling Contractors Association
- Home Builders Association of Metro Orlando
- Legal Marketing Association
- Manufacturers Association of Central Florida
- Metro Orlando Economic Development Commission
- Mid Florida Utilities & Transportation Contractors Association
- NAIOP
- National Association of Women Business Owners
- National Association of Women in Construction, Greater Orlando Chapter
- Orlando Metro Section Florida Chapter of the American Planning Association
- Professional Construction Estimators Association of America – Orlando Chapter
- Society for Design Administration
- Society for Marketing Professional Services
- Southeast Glass Association
- Themed Entertainment Association
- Underground Utility Contractors of Florida
- Urban Land Institute Central Florida
- US Green Building Council, Central Florida Chapter

OSHA 300-A Form – Summary of Work-Related Injuries and Illnesses – Must be Posted

This is a reminder that all companies are required to post the *Summary of Work-Related Injuries and*

Illnesses (Form 300-A) — by February 1 of the year following the year covered by the form and keep it posted until April 30 of that year.

The OSHA 300-A Form, along with OSHA Forms 300 and 301, is available on OSHA's website at <http://www.osha.gov/recordkeeping>.

Employers must keep a Log of Work-Related Injuries and Illnesses and Summary for each establishment or site. If you have more than one establishment, you must keep a separate *Log* and *Summary* for each physical location that is expected to be in operation for one year or longer. Note: you can use a workers' compensation or insurance form, if it contains the same information.

Note that your employees have the right to review your injury and illness records. You must keep the *Log* and *Summary* for five years following the year to which they pertain.

New Dates Announced for GlassBuild America 2011

Revised dates for the 2011 GlassBuild America: The Glass, Window & Door Expo™ have been announced. The glass industry's most important annual trade show will now be held September 12-14, 2011. The show will remain at the Georgia World Congress Center in Atlanta. Only the dates have changed, to avoid conflicting with Labor Day weekend.

"We are pleased to be able to slide our dates one week later in September. We feel this change will provide a more cost effective trade show and a happier, more productive event for both exhibitors and attendees," said Denise Sheehan, Vice President of Industry Events at the National Glass Association. "We know most people would prefer not to travel for business on Labor Day weekend, so the new timing should be more convenient. With a show as large as GlassBuild America it is not easy to schedule because the choices for locations and dates are limited. We knew the 2011 dates weren't perfect, so we've been looking for a better time slot for some time."

For more information about GlassBuild America – "Where the Industry Meets" -- contact: (866) 342-5642, ext. 300 or visit www.GlassBuildAmerica.com.

About GlassBuild America: The Glass, Window & Door Expo™ GlassBuild America is organized by the National Glass Association, in partnership with the Glass Association of North America, the American Architectural Manufacturers Association, the Insulating Glass Manufacturers Alliance and the Bath Enclosure Manufacturers Association. GlassBuild America is a member of the Global Fair Alliance. For more information about the Global Fair Alliance, visit www.global-fair-alliance.com.

Education & Training: Webinars

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- **March 10, 2011 2:00 pm ET**
One Year Later: Lead Paint, the EPA, and Where Things Stand
Paul Toub, Kachina Lead Paint Solutions
- **March 29, 2011 2:00 pm ET**
IGMA Sealants*
Michael Speicher of ADCO
- **April 28, 2011 2:00 pm ET**
IGMA Thermal Performance*
Jeff Baker of West Labs
- **May 24, 2011 2:00 pm ET**
IGMA Gas Filling*
Randi Ernst of FDR Design

* Part of the Preventing Insulating Glass Failures Educational Program.

For more information about the Educational Webinars, call (703) 442-4890, ext. 182. To register for the above webinars or to view past webinars available, please go to MyGlassClass.com. View the webinar descriptions in the Educational Webinar Catalog.